

## United States Coast Guard Auxiliary – Ninth Western Region

### ROUTING PROCEDURE FOR ANSC 7065 VEHICLE OFFER FOR USE FORM

1. Member completes ANSC 7065, Vehicle offer for use form, for the purpose of pulling a **Coastie Trailer** with a private vehicle.
2. Member submits the completed form electronically per the District 9W, District specific forms routing guide, to the D9WR Coastie Coordinator.
3. The D9WR Coastie Coordinator reviews the form for completeness and accuracy, then forwards the form to the ADSO-IS (MS Quals).
4. The ADSO-IS (MS-Quals) reviews the form, determines the need for the vehicle, and communicates with the member on any issues.
5. The ADSO-IS (MS Quals) will forward the form to the Auxiliary Operations Training Officer, who will approve the form and return to the ADSO-IS (MS Quals) for entry into Auxdata.
6. After entering the vehicle into Auxdata, the ADSO-IS (MS Quals) will notify the D9WR Coastie Coordinator that the members vehicle has been approved for use.
7. Member completes ANSC 7065, Vehicle offer for use form, for the purpose of pulling **any other US Coast Guard Trailer** with a private vehicle.
8. Member submits the completed form electronically per the District 9W, District specific forms routing guide, directly to the D9WR ADSO-IS (MS Quals).
9. The ADSO-IS (MS-Quals) reviews the form for completeness, determines the need for the vehicle, and communicates with the member on any issues.
10. The ADSO-IS (MS Quals) will forward the form to the Auxiliary Operations Training Officer, who will approve the form and return to the ADSO-IS (MS Quals) for entry into Auxdata.
11. After entering the vehicle into Auxdata, the ADSO-IS (MS Quals) will notify the member that the members vehicle has been approved for use.